

Public Notice

It is hereby made public that, by order of the President of the Polytechnic Institute of Santarém, Assistant Professor João Miguel Raimundo Peres Moutão, of 18 February 2022, a competition for applications is open for a period of 30 working days from the day following the publication of this public notice in the Official Gazette, documentary competition for the filling of 1 (one) position of Assistant Professor in the Scientific Area of Sports Science - Subject Area of Fitness, of the Rio Maior Sports School (ESDRM), of the Polytechnic Institute of Santarém (IPSantarém), under the following terms and conditions:

1-Applicable legislation:

- 1.1 Statute of the Career of Teaching Staff of the Polytechnic Higher Education System (ECPDESP), approved by Decree-Law no. 185/81, of 1 July, in its current version;
- 1.2 Regulations of the competitions for the hiring of teaching career staff of the Polytechnic Institute of Santarém, Regulation No. 558/2010 published in the Official Gazette, 2nd Series, No. 122, of 25 June.

2-Location: Rio Maior Sports School, Polytechnic Institute of Santarém.

3-Number of positions: 1 (one).

4-Modality of the legal employment relationship: Indefinite Public Employment Contract.

5-Functional content: The described in articles 2 to 3 and no. 4 of the ECPDESP and in the Teachers' Service Provision Regulations of the IPSantarém, published in the Official Gazette, 2nd series no. 122, 25 June 2010.

6-Type of remuneration: This will be determined under the terms of article 35, no. 1, of the ECPDESP and other applicable legislation, namely that envisaged in Decree-Law no. 408/80, of 18 November, with subsequent alterations.

7-Validity of the competition: The competition is valid for the post referred to and will be exhausted upon its filling.

8- Area for which the competition is open: Scientific area of sports sciences, in the Fitness subject area.

9-Admission requirements:

9.1 Under the terms of articles 17 of the General Labour Law in Public Functions (LTFP), approved by Law no. 35/2014, of 20 June, and 12-E of the ECPDESP, only candidates who, by the deadline for submission of applications, meet the following general requirements may apply:

- a) Are 18 years of age;
- b) Are not inhibited from exercising public functions or are not prohibited to exercise the functions to which it is applying for;
- c) Have physical robustness and psychological profile indispensable to the exercise of the functions for which it is applying;
- d) Have complied with the compulsory vaccination laws.

9.2 In accordance with article 17 of ECPDESP, holders of a PhD degree or the title of specialist in the area or related area to which the competition is open may apply.

9.3 For the purposes of the preceding paragraph, it is considered that:

- a) Candidates must hold a PhD degree in Sports Science or a specialist title in Sports (area 813 of the national classification of education and training areas - CNAEF);

b)  Are related areas of "Sports Sciences", one of the following areas: Sport, Physical Activity, Physical Exercise, Human Motricity, Physical Education.

9.4 Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree, under the terms of the applicable legislation.

10-Special conditions: Candidates who meet the conditions foreseen in article 17 of ECDESP and have a command of spoken and written Portuguese may apply to the above mentioned competition. Candidates of a foreign nationality, except those with Portuguese as an official language, must submit documents, valid under the legal terms, proving their command of the Portuguese language in the above mentioned areas, at a level adequate for the teaching tasks to be carried out.

11-Formalisation of the application:

11.1 The application may be presented in person, against receipt, in the Human Resources Services of the Institute, located at Complexo Andaluz, Apartado 279, 2001-904 Santarém, during office hours, or via post, by registered mail with acknowledgement of receipt, to the same address, until the deadline for the presentation of applications, i.e. within 30 working days from the publication of the public notice in the Official Gazette.

11.2. The application should be completed with an application for admission to the competition, addressed to the President of the Polytechnic Institute of Santarém, which should include full name of the candidate, date of birth, gender, nationality, civil and tax identification number, postal and electronic address, telephone number, academic degrees held (or specialist title), professional category and position currently held (if applicable), indication of the competition to which the candidate is applying, number of the public notice of competition, with reference to the Official Gazette in which it was published and list of documents accompanying the application.

11.3 The candidate must include the following documents (duly numbered and identified):

- a) Copy of the academic and professional qualification certificate or other document legally recognized for the effect that confirms possession of the doctoral degree or the title of specialist in the area for which the competition is open, which, in the case of a foreign academic qualification, should contain proof of recognition, equivalence or registration of the doctoral degree, under the terms of the applicable legislation;
- b) Certificate of criminal record stating that the candidate is not inhibited from exercising public functions or is not prohibited to exercise the functions it is applying for;
- c) Certificate of physical robustness and psychological profile indispensable to the exercise of the functions;
- d) Compulsory vaccination bulletin duly updated;
- e) Curriculum Vitae, duly dated and signed, organised in accordance with the selection and seriation criteria and the evaluation system and final classification contained in the present public notice, under penalty of not being considered for evaluation;
- f) Supporting documents of the facts indicated in the curriculum vitae, organized and sequentially ordered in the same order as mentioned in the previous paragraph;

11.4 The documents mentioned in paragraphs b), c) and d), may be replaced by a declaration, on oath, in which the candidate declares its position in relation to each of those paragraphs;

11.5 The document referred to in paragraph e), should be delivered as follows:

a) Two (2) copies of the curriculum vitae (CV) in digital format (1 copy in each pendrive), in a non-editable document (PDF), organised according to the parameters, criteria and evaluation sub-criteria defined in the present public notice, with hyperlinks for each of the proofs of the respective items, which must also be delivered in digital format, non-editable (PDF), with the safeguard of presenting the originals or the delivery of complementary documentation related to them, should the jury consider it necessary;

b) Two (2) copies, together with the curriculum vitae (CV), of the completed evaluation table, also in digital format (1 copy in each pendrive), in the partially editable document (EXCEL), which will be made available by the Services and/or the Website of IPSantarém;

11.6 The documents must be submitted in Portuguese or English (or exceptionally in another foreign language, by deliberation of the jury, which in this case may require a translation);

11.7 The non-submission of the documents required in this public notice, or their submission after the deadline, determines the exclusion of the application;

11.8 With regard to the curriculum vitae, the items of the evaluation parameters, criteria and sub-criteria will not be considered for assessment/seriation:

- a) no supporting documents are presented;
- b) are not presented in the manner indicated in this public notice;
- c) the supporting documents do not correspond to the respective items;
- d) links do not work or are not directed to the respective supporting documents;

11.9 The presentation of a false document determines the immediate exclusion from the competition and the reporting to the competent authority for the purposes of criminal proceedings;

11.10. The documents handed in by the candidates shall be returned to them, at their request, one year after the end of the present competition, except in the case where the present competition procedure has been subject to judicial review, in which case the return of the requested documents can only occur after the execution of a final judicial decision;

11.11. With the exception of the application form, which must be submitted in paper format (by the means referred to in Point 11.1), the entire remaining file (application and supporting documents) must be submitted in digital format, assuming the candidate's authorization to duplicate its application and respective documents, exclusively, to make them available to each of the members of the jury;

12-Evaluation parameters, methods and selection criteria, evaluation system and final classification:

12.1 Evaluation table: each candidate will be graded, taking into account the facts set out in their curriculum vitae and documented evidence, by awarding the points shown in the following evaluation table:

12.2 Parameters for Evaluation of Candidates:

In accordance with the provisions in article 15-A, of the ECPDESP and in article 22 of the Regulation of the Competitions for the Contracting of Staff in the Teaching Career of IPSantarém, the general parameters of evaluation, selection and seriation of the candidates, aiming to ascertain the merit of the candidates for the functions to be performed, to which the respective weighting was attributed, are the following:

 a) Technical, Scientific and Professional Performance (TSCP) - 40%;

b) Pedagogical Capacity (PC) - 40%;

c) Other Relevant Activities (OAR) - 20%;

13-Criteria, sub-criteria and points per item, and respective weightings (see table attached to the present public notice):

13.1. Technical-Scientific and Professional Performance (TSCP) - 40%, the following criteria and sub-criteria will be considered and weighted;

a) Participation in R&D Projects (PPID) (25% of the sum of points): participation in research and development projects;

i) Principal researcher/coordinator of research projects with international external funding, as promoting entity (per project), in the subject area or scientific area of the competition, 8 points in the case of projects within and/or with objectives in the subject area of the competition, 4 points in the case of projects within and/or with objectives only in the scientific area of the competition;

ii) Principal researcher/coordinator of research projects with national external funding, as promoting entity (per project), in the subject area or scientific area of the competition, 4 points in the case of projects within and/or with objectives in the subject area of the competition, 2 points in the case of projects within and/or with objectives only in the scientific area of the competition;

iii) Local institutional researcher/coordinator in research projects with external international funding, as co-promoter (per project), in the subject area or in the scientific area of the competition, 6 points in the case of projects within the scope and/or with objectives in the subject area of the competition, 3 points in the case of projects within the scope and/or with objectives only in the scientific area of the competition;


iv) Local institutional researcher/coordinator in research projects with national external funding, as promoting entity (per project), in the subject area or scientific area of the competition, 3 points in the case of projects in the scope and/or with objectives in the subject area of the competition, 1.5 points in the case of projects in the scope and/or with objectives only in the scientific area of the competition;

v) Participation in teams in externally-funded international research projects (not cumulative with sub-criteria i and iii) (per project), in the subject area or scientific area of the competition, 3 points in the case of projects within the scope and/or with objectives in the subject area of the competition, 1.5 points in the case of projects within the scope and/or with objectives only in the scientific area of the competition;

vi) Participation in teams of national research projects with external funding (not cumulative with the subcriteria ii and iv) (per project), in the subject area or scientific area of the competition 2 points in the case of projects within the scope and/or with objectives in the subject area of the competition, 1 point in the case of projects within the scope and/or with objectives only in the scientific area of the competition;

b) Technical and Scientific Production and Dissemination (PDTC) (40% of the sum of points): publication and communication of scientific knowledge;

- i) By scientific article published in a journal with WoS JCR or Scopus SJR indexing as 1st author in the subject area of the competition 5 points;
- ii) By scientific article published in a journal with WoS JCR or Scopus SJR indexing as co-author (not cumulative with sub-criterion i), in the subject area of the competition 4 points;
- iii) By scientific article published in magazine with other indexing as 1st author, in the subject area of the competition 1 point;
- iv) By scientific article published in a journal with other indexing, in the subject area of the competition as co-author (cannot be accumulated with sub-criterion iii), in the subject area of the competition 0,5 points;
- v) By published book with DOI or ISBN, with relevance in the subject area of the competition 2 points;
- vi) By published book with DOI or ISBN (authorship), with relevance to the subject area of the competition 5 points;
- vii) By published book with DOI or ISBN (as co-author), with relevance to the field of the competition 4 points;
- viii) By book chapter with DOI or ISBN (authorship), in the field of the competition 3 points;
- ix) By book chapter with DOI or ISBN (as co-author), in the field of the competition 2 points;
- x) By oral communication/poster in scientific event or seminar with publication of abstract in proceedings with DOI or ISSN or ISBN, in the subject area of the competition 0,25 points;
- xi) Per paper as invited lecturer 0,5 points;
- c) By supervision and examination of Thesis (OJT) (10% of the total points): supervision or participation in juries of works leading to a postgraduate degree;
 - i) By supervision or co-supervision of completed 3rd cycle Thesis (Doctorate) in the subject area of the competition - 5 points;
 - ii) By supervision or co-supervision of completed 2nd cycle dissertations (Master's Degree) in the subject area of the competition - 3 points;
 - iii) By participation in juries of doctoral academic examinations in the subject area of the competition, with the exception of participation as advisor 2 points;
 - iv) By participation in juries of master's degree academic examinations in the subject area of the competition, with the exception of participation as advisor 1 point;
 - v) By participation in juries of specialist title examinations in the subject area of the competition - 2 points;
- d) Other Technical, Scientific and Professional Activities (OATCP) (25% of the total points): Other activities of a technical-scientific and professional nature;
 - i) By international prize/distinction awarded by an entity through a scientific jury constituted for the effect in the scientific area of the competition - 5 points;
 - ii) By national prize/distinction awarded by an entity through a scientific jury constituted for this purpose in the scientific area of the competition - 3 points;
 - iii) Integrated member of a FCT research centre in the scientific area of the competition 2 points;
 - iv) Belonging to the editorial board of a journal (per journal) with WoS JCR or Scopus SJR indexing in the scientific area of the competition 1 point;

v)  For each article reviewed in a journal with WoS JCR or Scopus SJR indexing in the scientific area of the competition 0,25 points;

- vi) By participation on a scientific committee of a scientific congress in the subject area of the competition 0,5 points;
- vii) By participation in an organising committee of a scientific congress in the subject area of the competition 0,25 points;
- viii) By professional activity exercised as a Physical Exercise Technician (TEF), or with an equivalent professional title, per year (days/365) in the subject area of the competition (10 points of absolute merit) 2 points;
- ix) By professional activity as a Technical Director (TD), or with an equivalent professional title, per year (days/365) in the subject area of the competition 4 points;

13.2 Pedagogical Capacity (PC) - 40%, the following criteria and sub-criteria will be considered and duly weighted:

- a) Professional Experience in Higher Education (EPES) (15% of the sum of points): time of teaching service in higher education institutions;
 - i) Time of service in higher education with exclusivity (days of service/365) in the scientific area of the competition - 2 points;
 - ii) Time of service in higher education without exclusivity (days of service/365) in the scientific area of the competition - 1 point;
- b) Regency of Curricular Units (RUC) (30% of the total points): Coordination, regency, responsibility (or equivalent) of curricular units in Higher Education;
 - i) By regency (or equivalent) of curricular unit of 3rd cycle - Doctorate (per academic year) in the subject area of the competition - 3 points;
 - ii) By regency (or equivalent) of curricular unit of Post-Graduation or 2nd cycle - Masters (per academic year) in the subject area of the competition 2 points;
 - iii) By regency (or equivalent) of curricular unit of 1st cycle or CTeSP (per academic year) in the subject area of the competition 1 point;
- c) Teaching of Course Units and Pedagogical Supervision (LUCSP) (40% of the total points): Teaching of curricular units in ES and pedagogical supervision activities:
 - i) By curricular unit lectured (minimum of 5h/semester) of 3rd cycle (Doctorate) (per academic year) in the subject area of the competition - 2 points;
 - ii) By curricular unit lectured (minimum 5h/semester) in Post-Graduation or 2nd cycle - Master's Degree (per academic year) in the subject area of the competition - 1 point;
 - iii) By curricular unit lectured (minimum of 15h/semester) in TeSP or 1st cycle – University Degree (per academic year) in the subject area of the competition - 0,5 points;
 - iv) By supervising a 2nd cycle internship/project – Master's Degree (per internship completed) in the subject area of the competition - 2 points;
 - v) By supervising a CTeSP or 1st cycle graduate internship (per internship completed) in the subject area of the competition 1 point;
- d) Other Pedagogical Activities (OAP) (15% of the total points): Other activities of a pedagogical nature;

- i) By short term training course lectured, credited or granting professional certification (over 12 hours) in the subject area of the competition 1 point;
- ii) By short term training action lectured credited or that grants professional certification (more than 6 hours up to 12 hours) in the subject area of the competition 0,5 points;
- iii) By each credited short-term training action lectured or that grants professional certification (up to 6 hours) in the subject area of the competition 0,25 points;
- iv) By international mobility (ERASMUS) as a teacher, carried out in institutions that provide training in the subject area of the competition 2 points;

13.3 Other Relevant Activities (OAR) - 20%, the following criteria will be considered and weighted;

(a) Participation in Management and Collegiate Bodies (POGC) (60% of the sum of points): Exercising functions of direction, management, participation in collegial bodies and work committees in Higher Education Institution (IES);

i) Per year (days/365) of mandate fulfilled as president (or equivalent) of statutory bodies of higher education institution (per post and per body) 5 points;

ii) For each year (days/365) of service as vice-president/secretary (or equivalent) of statutory bodies of higher education institutions (per post and per body) 2 points;

iii) For each year (days/365) of service as a member of statutory bodies of higher education institutions (cannot be accumulated with the sub-criterion i) 1 point;

iv) For each year (days/365) as coordinator (or equivalent) of a TeSP, 1st Cycle or 2nd Cycle course in the scientific area of the competition 4 points;

v) Per year (days/365) as sub-coordinator or member of a commission of a 1st cycle or 2nd cycle TeSP course in the scientific area of the competition 2 points;

vi) Per year (days/365) as coordinator (or equivalent) of a Post-Graduation Course, in the field of the competition 3 points;

vii) Per year (days/365) as a sub-coordinator or member of a Post-graduate course committee in the competition area 1.5 points;

viii) For each year (days/365) as coordinator of a department or scientific area or laboratory (for coordination) defined in the HEI's statutes in the scientific area of the competition 3 points;


ix) By year (days/365) as Functional Office Coordinator (or equivalent) (for each coordination) statutorily defined at the HEI 2 points;

x) By participation in commission or work groups in HEI, by appointment or dispatch (by commission/group) 0,5 points;

xi) For participation in a certified training course in the area of the competition (per hour of training), carried out in the last 10 years 0,05 points;

b) Community Service Provision and Other Activities (PSCeOA) (40% of the sum of points): Participation in community service provision, programmes/projects and other activities of a professional nature;

i) By participation (team member) in community service provision, with institutional contract-programme (per service provision) in the scientific area of the competition 3 points;

- ii)  For (team member) participation in community intervention projects/programme, with institutional protocol (per project/programme), in the scientific field of the competition (cannot be cumulated with sub-criterion i) 1 point;
- iii) For (team member) participation in the organisation and development of institutional projects/programmes/activities, with institutional protocol (per project/programme/activity), in the scientific field of the competition (cannot be cumulated with sub-criteria i and ii) 0,5 points;
- iv) By professional activity (outside Higher Education) in the scientific area of the competition (per activity) 1 point;
- v) By participation in Governing Bodies of Scientific Societies and/or Professional Associations (per year/entity) in the scientific area of the competition - 0,5 points.;

14-Classification: Following the previous point the application classifications are determined as follows:

14.1 The calculation of the Final Classification (CF) of the application will result from the application of the following formula $CF = DTCP (40\%) + CP (40\%) + OAR (20\%)$.

14.2 The calculation of the classification of each of the parameters of the application will result from the application of the following formula:

- a) $PSTN = PPID (25\%) + PDTc (40\%) + OJT (10\%) + OATCP (25\%)$;
- b) $PC = EPES (15\%) + RUC (30\%) + LUCSP (40\%) + OAP (15\%)$;
- c) $OAR = POGO (60\%) + PSCeOA (40\%)$;

14.3. The classifications will be presented to one hundredth (two decimal places);

14.4 According to the parameters, criteria, sub-criteria, and punctuation of the items, and respective weightings stipulated in the present public notice, and that appear in the attached table, each member of the jury will duly value and classify, in a reasoned manner, each candidate. In case of divergence between jury members, resulting from a different appreciation of the elements presented, the jury will proceed to a joint analysis and will attribute a score for each criterion, according to the curricular items to be valued in each sub-criterion in which there is divergence, and this value shall be considered for the calculation of the classification in each parameter and, subsequently, in the final classification;

14.5 Considering article 22, no. 2, of the Regulation of Recruitment, Selection and Hiring of Teaching Staff of the IPSantarém, for the purpose of the candidates' ranking, which is expressed on a scale from 0 to 100 points, if a score higher than 100 points results, in one or more of the parameters DTCP, CP and OAR, its reduction to the upper limit of the scale will imply the proportional reduction of the scores obtained by the remaining candidates by the highest value found among the candidates;

14.6. In the event of a tie between candidates, after the final score has been obtained, the following tie-breaking criteria will be applied successively (until necessary):

- a) Best score obtained in the Pedagogical Capacity parameter;
- b) Best score obtained in the Technical-Scientific and Professional Performance parameter;

15-Procedures foreseen for the competition and respective calendar: The procedures and norms applicable to the competition are those contained in the Regulation of Recruitment, Selection and Hiring of Teaching Staff of the IPSantarém, that can be consulted in Regulation no. 558/2010, published in the Official Gazette, 2nd series, no. 122, of 25 June.

16-Composition of the jury:

16.1 The jury is composed of the following elements:

(a) President:

Doctor Professor João Miguel Raimundo Peres Moutão, Assistant Professor, President of the Polytechnic Institute of Santarém;

b) Full members:

Prof. Dr. Susana Carla Alves Franco, Coordinating Professor at the Rio Maior Sports School of the Polytechnic Institute of Santarém;

Prof. Dr. Rui Manuel Sousa Mendes, Coordinating Professor at the School of Education of the Polytechnic Institute of Coimbra;

Prof. Doctor Teresa de Jesus Trindade Moreira da Costa e Fonseca, Coordinating Professor at the School of Education, Communication and Sport of the Polytechnic Institute of Guarda;

Professor Teresa Palmira Simões Baptista Teixeira de Figueiredo, Coordinating Professor at the School of Education of the Polytechnic Institute of Setúbal;

Prof. Doctor Luís Paulo Lopes Brandão Areosa Rodrigues, Coordinating Professor at the School of Sports and Leisure of Melgaço of the Polytechnic Institute of Viana do Castelo;

c) Substitute members:

Prof. Dr. Rita Alexandra Prior Falhas Santos Rocha, Coordinating Professor at the Rio Maior School of Sport of the Polytechnic Institute of Santarém;

Prof. Doctor Rui Manuel Neto e Matos, Coordinating Professor at the School of Education and Social Sciences of the Polytechnic Institute of Leiria;

Prof. Doutor João Manuel Patrício Duarte Petrica, Coordinating Professor at the School of Education of the Polytechnic Institute of Castelo Branco.

16.2 The President of the Jury in his absences and impediments shall be replaced by the first effective member.

17-Consultation of the process: the process of the competition may be consulted by the candidates who request it, in the Central Services of the Polytechnic Institute of Santarém during office hours.

18-Equal Opportunities: In compliance with paragraph h) of article 9 of the Constitution, IPSantarém actively promotes a policy of equal opportunities between men and women in the access to employment and professional progression, taking care to avoid any form of discrimination.

19-Disclosure of the public notice: The present public notice will be disclosed as follows:

a) In the 2nd series of the Official Gazette;

b) On the Public Employment Exchange, at www.bep.gov.pt, on the 1st working day following its publication in the Official Gazette;

c) On the FCT - Fundação para a Ciência e a Tecnologia website at www.euraxess.pt, in English;

d) On the IPSantarém website, at www.ipsantarem.pt, in Portuguese and English;

Polytechnic Institute of Santarém, 31 March 2023 - The President of the Polytechnic Institute of Santarém, Dr. Professor João Miguel Raimundo Peres Moutão

