POLITÉCNICO DE SANTARÉM
ESCOLA SUPERIOR DE GESTÃO E TECNOLOGIA

UNIT: Introduction to Project Management   **Semester: 2023/24** (Spring)

LECTURER: João Nascimento

COURSE	Level	Duration	ECTS	Hour per Week		
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ERASMUS	**1**	**15**	**1.5**	-	**1**	-

Learning outcomes (knowledge, skills and competences to be developed by the students):
After finishing this unit, students will be able to: (1) participate in a conversation using the Project Management lexicon; (2) produce the business case, establishing objectives; (3) identify and characterize the project's stakeholders; and (4) present a project charter, including the feasibility report.

Syllabus (Course content):
- Basic concepts on project and project management;
- The role of project manager;
- The project Initiation steps;
- The macro plan of the project in its multiple views: Scope, Time, Quality, Cost, HR, Procurement, Risk, Integration and Communication;
- Tools to help present the project to the stakeholders.

Teaching methodologies (including evaluation):
All the sessions will have both theoretical explanation of the main concepts under study, and its application in real cases.
The knowledge acquisition assessment process will is based on an individual one hour theoretical test, which weights 40% of the final score, and a practical work, to be made by groups of 2 or 3 students, which will contribute with 60% to final score.
Final Score = 0,4 x Individual Test + 0,6 x Practical Work

Bibliography (Mandatory resources):
- Project Management Institute, "A Guide to the Project Management Body of Knowledge (PMBOK® Guide)", Sixth Edition, PMI, 2017;
- Portny, Stanley – Project Management for Dummies, Third Edition, 2010;