

# Internship in Business Management

Code: ERAGT089 Acronym: IBM

Occurrence: 2023/24 - 2S

Teaching Area: *Gestão*

## Courses

| Acronym | Nº de Estudantes | Plano de Estudos | Academic Year | Credits | Horas Contacto | Total Hours |
|---------|------------------|------------------|---------------|---------|----------------|-------------|
| ERSGT   |                  | Curso Erasmus    | 1º            | 12      | 0              | 0           |

## Hours Actually Taught

### Teaching - Weekly Hours

Theoretical and Practical: 0,00

| Type                      | Teacher                                   | Classes | Hours |
|---------------------------|---|---------|-------|
| Theoretical and Practical | Totals                                    | 1       | 0,00  |
|                           | José Carlos Almeida Mauricio Nunes - ESGT |         | 0,00  |

### Teaching - Responsibilities

| Teacher                                   | Responsabilidade |
|---|------------------|
| José Carlos Almeida Mauricio Nunes - ESGT | Responsável      |

## Learning outcomes and their compatibility with the teaching method (knowledge, skills and competencies to be developed by students)

The internship aims at training in a real working environment - in a company or other professional organization - for the implementation and integration of knowledge acquired by students over the course phase of their degree, professional development, social and personal skills in the field of business management and an active approach to life.

## Demonstration of the syllabus coherence with the curricular unit's learning objectives

The identification of the entity where the student will train and the development of the work plan will take into account the professional, social and personal skills that students are expected to acquire. The protocol defined between the school and the host organization, the monitoring done by the trainee supervisor and coordinator of the CU, as well as the traineeship report that the student will develop are formal instruments where the competences acquired by the students should be duly explained.

## Teaching and learning methodologies specific to the curricular unit articulated with the pedagogical model

The Teaching Methodologies and Evaluation is provided by the "Regulation of the course units of the group OPTIONS II, 1st cycle Business Management", approved by the Techno Scientific Council.

## Demonstration of the coherence of teaching and evaluation methodologies between the learning objectives of the curricular unit

The student's internship includes a traineeship protocol and a plan of activities developed in a tripartite manner (CU Professor / Student / Internship Supervisor at the host organization), ensuring the development of relevant skills by the students. In addition, there is regular dialogue between these three parties in order to ensure that the trainee's activities are in line with what is planned and within the competencies to be developed. Where necessary, adjustments are made to the work plan. The CU professor visits the student at the internship site. In the end, the traineeship report and their

evaluation allow the student to formalize the skills acquired and the professor to assess the student's performance during the traineeship period, including feedback from the host organization.

### **Bibliography (Mandatory resources)**

Caldeira, P. Z. (2008). Regras e Conceção para a Escrita Científica, Lisboa: Editora Climepsi.

Estrela, E.; Soares, M. A. & Leitão, M. J. (2006). Saber Escrever uma Tese e Outros Textos, Lisboa: Dom Quixote.

Maroco, J. (2007). Análise Estatística Com Utilização do SPSS, 3ª Edição, Lisboa: Edições Sílabo.

Reis, E.; Melo, P.; Andrade, R. e Calapez, T. (1996). Estatística Aplicada, Lisboa: Edições Sílabo.